

QSS Customer Education



Welcome to the QCC Human Resources Seminar

The **QCC Human Resources** seminar, offered by the QSSUG Finance/Personnel Committee, will present a demonstration of the QSS/OASIS Human Resources software using the latest version of QSS Control Center (QCC).

When is it?

Thursday, **November 29, 2012**, from **9:00 am** to **4:00 pm** (Pacific).

Who might be interested?

HR/Payroll administrators and staff; Business Services administrators; Technical Support staff; other staff interested in learning more about QSS/OASIS Human Resources.

Why attend?

The **QCC Human Resources** seminar covers:

- Maintaining HR master files using HR Code Maintenance and HR Code Maintenance #2
- Using QCC Employee Maintenance, including configuration options, simple and advanced search functions and data maintenance
- Tracking new race and ethnic data elements
- Managing SEID values
- An introduction to HR Report/Job Selector, Personnel Downloader and HR Query

What does it cost to attend?

\$25 for each participant attending the seminar employed by organizations that are current QSS Users Group Finance/Personnel Committee members, or **\$250** for non-members.

How do I register?

- Complete the registration form included with this flyer and return it to **QSS no later than Thursday, November 15, 2012.**
- Include with the registration form a check for the appropriate amount for each participant attending the seminar.

Where's the seminar?

San Luis Obispo COE
3350 Education Drive
San Luis Obispo, CA 93405
Contact: **Sandy Graves -- (805) 782-7242** or **Debra Leopard -- (805) 782-7219**